

**LAST DATE FOR RECEIPT OF APPLICATIONS EXTENDED TO  
17.01.2011**

**HSCC (India) Ltd  
E-6(A), Sector-1, Noida**

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**ADVERTISEMENT FOR RECRUITMENT ON IMMEDIATE  
ABSORPTION/DEPUTATION/ ON CONTRACT  
ON REGULAR PAY SCALES**

**HSCC (India) Ltd** is a premier **Mini Ratna** multi-disciplinary consultancy company providing quality consultancy services in healthcare and other social sectors.

Applications are invited from dynamic and result oriented professionals for appointment on immediate absorption/deputation/on contract basis for its ongoing and future assignments. The selected candidates shall be posted anywhere in India. The company offers an informal work atmosphere and a compensation package matching the industry norms with good growth opportunities for professionals who are self-starters.

**ARCHITECTURE SERVICES (E-1 to E-6):** First class graduate in Architecture from recognized University/Institute with experience in computerized planning, and design of specialized large scale building and complexes including health care facilities. Should be capable of independently evolving concepts and understanding and guide in detailed design development including site supervision and interaction with clients for business development.

**ELECTRICAL ENGINEERING DESIGN (E-1 to E-3, E-6):** First class graduate in Electrical Engineering from a recognized University/Institute with experience in electrical design of large multistoried buildings, Hospitals/Hotels etc for internal & external electrification, HT, MV, LT and substations & execution of the same, checking of working drawings, site supervision etc.

**HUMAN RESOURCE MANAGEMENT & LEGAL (E-6):** First class full time MBA (HR)/Post graduate Degree/Diploma in Business Administration (equivalent to MBA) of 2 years full time duration with specialization in HR with LLB Degree from a reputed recognized University/Institute with hands on experience in reputed PSU with in depth knowledge in HR function including Performance Management, Training & Development, OD, Career Planning Recruitment, Manpower Planning, Evolution of Policies, Establishment matters, latest Labour Laws, compliance with Govt. guidelines, exposure in general administration and liaison, etc. Candidates must possess excellent communication & interpersonal skills. Degree in Law is desirable.

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**STRUCTURAL DESIGN ENGINEERING (E-1 to E-3):** First class graduate in Civil Engineering from a recognized University/Institute with experience in design of multistoried RCC buildings, retaining walls, machine foundations and water containing structures in organizations handling large civil projects. Knowledge of IS Codes, structure software for space frames, columns, foundations, design, STAAD & AUTOCAD is a must. Exposure to other software (STRAP, SAP) is desirable. Adequate exposure in checking of drawing & detailing of RCC & Steel structures including interdisciplinary coordination preferred.

**DESIGN OF HVAC (E-1 to E-3):** First class graduate in Mechanical Engineering from a recognized University/Institute with experience in designing and execution of central HVAC works. Preference will be given to candidates who also have experience of handling special services such as laundry, kitchen, gas piping, CSSD, waste disposal etc for hospitals/hotels etc, including site supervision.

**ESTIMATOR (E-1 to E-3) :** First class graduate in civil engineering from a recognized University/Institute with membership of the Institute of Quantity Surveyors having experience in quantity survey, costing, estimation, preparation of take off sheets and specification, tender documents, analysis rates for large projects. Exposure of DSR, CPWD plinth area rates and specifications with MS Office & Auto Cad knowledge required.

**PUBLIC HEALTH/PLUMBING SERVICES (E-1 to E-3):** First class graduate in Civil Engineering from a recognized University/Institute, preferably with BE/ME in Environmental Engineering, with experience in planning, designing, preparation of BOQ and cost estimate for public health engineering works such as Water Supply, Sewerage & Drainage, Sanitary & internal /external plumbing services of multistoried building. Water/Waste water treatment plant, Fire Fighting, Waste Management etc for Hospital, Institutional, Residential and other buildings.

**PROJECT MANAGEMENT & SITE SUPERVISION (E-1 to E-3):** First class Graduate in Civil Engineering from a recognized University/Institute with site experience. Candidates should have experience in all aspects of project management, including civil/structural works, publishing and finalizing pre-qualification requirements as per norms, inviting tenders, scrutiny of bids of vendors, monitoring execution of site activities etc.

**ECONOMIST -Public Private Partnership Projects (E-3) :** First class post graduate in Economics with experience in techno-economic feasibility studies, base line surveys, preparation of DPR with PPP model Development and its implementation in infrastructure projects. Should have thorough understanding of development work with sound written and verbal communication, presentation and inter personal skills. Exposure in the areas of health and other social sectors is desirable. Should be familiar with good norms of PPP including all good guidelines.

**FINANCE & ACCOUNTS (E-1 to E-2 & E-5):** CA /ICWA/1<sup>st</sup> class full time MBA (Finance) from a recognized University/Institute with relevant experience in areas of MIS, Internal Control System, finalization of balance sheet, co-ordination with auditors, taxation, banking, tendering etc. Experience of working in a computerized environment is a must.

**COMPANY SECRETARIAL (E-1) :** ACS/FCS from Institute of Company Secretaries of India with experience in ensuring compliance of various provisions of the Companies Act, 1956, guidelines on Corporate Governance and other Corporate Laws relating to the company. The candidate will be required to monitor and ensure Secretarial compliance, convene Board meetings, Annual General Meeting etc including preparation of agenda, minutes, co-ordination etc, maintain books, registers, records etc as per the applicable laws in including filing of forms, returns etc. Degree in Law is desirable.

The details of level, pay scale (IDA pattern) operative in the company along with minimum experience required is given below:

<b>Designation</b>	<b>Level</b>	<b>IDA Pay Scale</b>	<b>*Min Post Qualification experience as on 01.01.11</b>	<b>Upper Age limit (as on 01.01.11)</b>
Gen Mgr	E-6	Rs.36600-62000	20 yrs	48 yrs
Dy Gen Mgr	E-5	Rs.32900-58000	17 yrs	44 yrs
Sr Manager	E-4	Rs.29100-54500	14 yrs	40 yrs
Manager	E-3	Rs.24900-50500	10 yrs	36 yrs
Dy Manager	E-2	Rs.20600-46500	07 yrs	32 yrs
Asst Manager	E-1	Rs.16400-40500	04 yrs	28 yrs

\*The minimum post qualification experience, age etc may be relaxed in respect of deserving candidates in respect of Architecture, Structural Engineering, Public Health & HVAC disciplines.

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Management reserves the right to consider candidates for lower post than applied for, depending upon qualification and experience.

All Degree/Diploma/Certificates should be from University/Institute recognized and approved by AICTE.

Applications received after the closing date shall not be entertained.

Selected candidates are liable to be posted anywhere in India.

All applicants should possess good computer skills including knowledge of MS-Office.

In addition, attractive perquisites such as Medical, Leave Encashment, House Building/Conveyance Advance, Gratuity, PF, etc. are available at all levels.

Mere fulfilling of the minimum requirements of experience and qualification will not vest any right on the candidates to be called for interview.

The company reserves the right to reject any application without assigning reason.

Candidates from Govt/PSU should have been working minimum at one level/grade below the level applied for a minimum period of one year.

Candidates who have applied earlier against advertisements released in the last one year need not apply again.

Applicants applying for more than one discipline must submit separate applications, otherwise the candidates shall not be called for interview for any discipline.

In case of deputationists, the period of deputation will be initially for a period of three years. However, they could be considered for absorption after a period of one year, depending upon performance and requirement.

Reservations for SC/ST/OBC/Ex-Serviceman and physically handicapped persons would be provided as per extant Govt. orders.

Appointment will be subject to medical fitness from a reputed hospital at the discretion of the company.

**All candidates are advised to regularly scan through HSCC website as amendments if any, will be notified on the company's website and separate advertisement will not be made.**

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## How to apply

Candidates possessing the required qualifications and experience may send their application on plain paper neatly typed indicating (1) Discipline/Post/Level applied for, (2) Name of applicant, (3) Date of birth, (4) Father's/Husband's Name, (5) Whether SC/ST/OBC/PH/Ex-Serviceman, (6) Present Address, Contact Telephone nos, Fax Nos, e-mail ID, Permanent address (7) Academic/Professional Qualification with name of examination passed, University/Board, duration of course, year of passing, Division/percentage of marks (in chronological order), (8) Detailed Post qualification experience (past & present) with name of employer, period of service, designation, pay/scale of pay and total emoluments drawn, field of experience etc (proof of experience& last pay drawn to be provided) (9) Telephone / Mobile No. /e-mail address, (10) Signature with date. **All pages of the Bio-data must be duly authenticated by the candidate before submission. All relevant certificates in support of age, qualifications, experience, category etc must be submitted along with the application.**

Candidates from PSUs/Govt may submit advance copy in time and apply through proper channel. Final selection will be subject to vigilance clearance and satisfactory Annual Confidential Reports.

The applications superscribing the discipline and post applied for on the cover should reach the following address latest by **03.01.2011 (extended to 17.01.2011)**:

**Chief Gen Mgr (HRM & Legal)  
HSCC (I) Ltd  
E-6(A), Sector-1  
Noida (U.P)-201301**

Candidates may also send their resume by e-mail at [hrm@hsccltd.co.in](mailto:hrm@hsccltd.co.in) , superscribing **“Application for the post of \_\_\_\_\_ (TOI-Ascent dated 22.12.2010)”**in the subject line.

### **CORRIGENDUM TO ADVERTISEMENT DATED 22.12.2010 in Times Of India (Ascent)**

The posts advertised for **‘ARCHITECTURE SERVICES’** may be read as **E-1 to E-6** level.

The posts advertised for **“FINANCE & ACCOUNTS”** may be read as **E-1 to E-2 & E-5** level.

Last date for receipt of applications is **17<sup>th</sup> January, 2011.**